

RENUMBERING OF PREVIOUS BOARD MEETINGS

Date of BOG Meeting	Old Number of BOG meeting	Renumbered BOG meeting	Venue	Year	Authority
November 7, 2008	BOG/2008-09:02	BOG/10	New Delhi	2008	APPROVAL OF THE BOARD OF GOVERNORS VIDE AGENDA ITEM NO. BOG/24/16(i) OF BOG MEETING HELD ON JULY 24, 2013

PDPM

**Indian Institute of Information Technology,
Design & Manufacturing Jabalpur**

**Minutes of the
2nd Meeting of the Board of Governors 2008-09
held on November 07, 2008**

Members Present:

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| 1) Shri AK Singh
Chairman, Board of Governors | Chairman |
| 2) Shri Ashok Thakur
Additional Secretary
MHRD, New Delhi | Member |
| 3) Prof Sanjeev Bhargava
Director, PDPM IIITDM, Jabalpur | Member |
| 4) Shri Anurag Jain
Secretary, Technical Education
Government of Madhya Pradesh, Bhopal | Member |
| 5) Prof HP Dixit
Director General
SGG&PA Bhopal | Member |
| 6) Prof Aparajita Ojha
Prof PDPM IIITDM Jabalpur | Member |
| 7) Mr S Mohan
Deputy Under Secretary (Finance)
MHRD, New Delhi | Special Invitee |
| 8) Prof Amit Ray
Professor Incharge Planning
PDPM IIITDM Jabalpur | Member Secretary |

At the outset, the Director and other members of the Board congratulated and welcomed Shri AK Singh on his assuming the charge as the next Chairman of the Board of Governors of the Institute. The Board also expressed its hope that the newly established Institute would use Mr Singh's immense and very rich administrative experience and would be benefited by it in terms of streamlining its various administrative procedures and activities which are very critical for its growth.

With these initial comments and remarks the Board took up its agenda items. Decisions taken on them are given below:

BoG/2008-09: 02.01 Opening Remarks by the Chairman

1. In terms of the vision of the Institute regarding its academic programmes, the Chairman desired that the Director goes through the Detailed Project Report (DPR), EFC Note

and the associated Cabinet decision for the establishment of the Institute. If required, the Institute should take necessary steps to incorporate necessary changes.

The Director assured that this would be done at the earliest.

2. On the suggestion of Prof HP Dixit that, in view of 20 new IITs to be starting very soon the Institute be more focused on Design, the Chairman asked the Director to present a Concept Paper on the role of the Institute in Design Education and Research in its next meeting. He suggested that such a document may either be produced internally by the Institute itself or may even be developed by outsourcing to a professional group.

The Director assured that this would be done in the next meeting of the Board.

3. The Chairman desired that the plans for constructing new buildings must be in consonance with the requirements of growth of Institute's activities in forthcoming years.

The Director informed that the buildings to be constructed are indeed being taken up with such a view. He also promised that the plan for constructing new buildings in coming years vis-à-vis the increase in students' strength and that of the associated faculty and the non-academic staff would be presented in the next meeting.

BoG/2008-09: 2.02 Overview Report of the Director

Progress of the Existing Construction Work

The Board expressed satisfaction on the progress of the ongoing construction work. It suggested that the future construction works may be taken as per advice of the Chairman as given in Point # 3 above.

Reconstitution of the Campus Advisory Committee

The Board appreciated the efforts made by the Institute in discussing its plans of buildings and works in an open and transparent manner. However, Mr Anurag Jain noted the absence of student representative in the Committee and desired that students be also involved in the process. The Director immediately accepted the suggestion and promised that student representatives will also be included in the Committee.

Planning of Campus Construction and Developmental Activities

The Board noted the demarcation of work as assigned by the Institute to the architects. This point was discussed at great length. Since three different architects were supposed to design different buildings of the Institute, a concern was raised that a similar façade be given to them with the objective of them appearing visibly part of the same Institute and not of different organizations. The Board decided that a meeting with all the architects be held in the office of Shri Ashok Thakur for discussing these concerns. The fee payable to the architects was also discussed. It was suggested that in this meeting the possibility of reducing the fee of the architects be also explored.

Services

The Board expressed satisfaction over the laying of 33 KVA line to the campus. However, it desired that the necessary steps for the external electrification systems in the campus should also be simultaneously taken up by the Institute.

The Board noted the procedure adopted by the Institute in awarding the contract of the Sewage Treatment Plant to fulfill its needs. It also approved the award of the STP Plant to M/s Wockoliver Ltd.

Buildings to be taken up in the Immediate Future

The Board noted the plans of the Institute regarding (i) the Convocation and Convention Center (CCC) and (ii) the Students Activity Center (SAC) in immediate future. It hoped that their Concept Plans and Preliminary Estimates would be presented before it very soon.

Reconciliation Committee

The Board noted the constitution of the Reconciliation Committee and desired that it finishes the required work soon.

Academic and Non-Academic Staff

The Board noted the situation regarding the academic and the non-academic positions sanctioned to it by the Ministry. It also appreciated the special requirements which the Institute has with respect to non-academic staff. It hoped that the requirements will be met by sanctioning of the required number of additional positions by the Ministry. However, the Committee expressed concern on the posts which were still lying vacant in spite of giving clearance for converting them to equivalent posts in its last meeting in July 2008. The Director informed that the advertisement seeking applications for them had already been published and work on the short listing of candidates who had applied against it was under progress. He assured that work on filling the vacant posts would be soon completed.

Audit of the Institute Accounts

The Board noted the schedule of visit of the AG (MP) Gwalior team to the Institute and expressed hope that the exercise would be satisfactorily done within the proposed time schedule.

Deemed to be University under *de novo* Category

The Board noted the efforts which the Institute had been making to get the "Deemed to be University" status under *de novo* category. It expressed satisfaction that the constitution of the Expert Committee had already been announced by the UGC. It hoped that the work related to getting the status shall be completed within the desired timeframe.

BoG/2008-09: 02.03 Confirmation of the Minutes of the FC/2008-09: 1st Meeting Held on July 07th, 2008

Minutes of the meeting held on July 07th 2008 were confirmed without any change. However, members expressed concern on their circulation after a lapse of long time. They desired that their circulation must be done within a reasonable time after conducting the meeting.

BoG/2008-09: 02.04 Concept Plans of the Academic & Hostel Zones

Concept plans of the Academic and Hostel Zones of the Institute, as presented in the Meeting, were approved by the Board.

BoG/2008-09: 02.05 Recommendations of the Finance Committee Meeting held on November 07, 2008

Revised Budget Estimates of 2008-09 and Budget Estimates of 2009-10

The Committee noted the Revised Budget Estimates which were circulated with the Agenda Notes. The Chairman suggested that in view of the arrears to be given to employees for implementing the VI Pay Commission recommendations within the current financial year, the figures presented in the Revised Budget Estimates may require corrections. He asked the Director to present the same in the next meeting which should be convened soon. Except these corrections, the REs were accepted by the Committee.

Consideration and Approval of Preliminary Estimates of the (i) first Triple Seated Hall of Residence (TSH1) and (ii) Lecture Halls & Tutorial Rooms Complex

The Board noted the Preliminary Estimates (PEs) for the construction of (i) the first Triple-Seated Hall of Residence (TSH1) and (ii) the Lecture Halls & Tutorial Rooms Complex

amounting to Rs 1690 lacs and Rs 2409 lacs respectively and recommendations of the Finance Committee of the same. Since the issue of professional fee of architects was to be explored by the Committee under Mr Ashok Thakur, the Board gave "in-principle" approval to the recommendations of the Finance Committee towards administrative and financial approval for their construction. It suggested that the same be placed before the Board in case of any revision in architectural fee.

BoG/2008-09: 02.06 Strengthening of Academic Activities by Promoting the Guest Lectures by Professionals from Industry/ R&D Labs/ Academic Institutions of Repute

The Board noted the proposal as presented by the Institute and approved the same.

With no other Agenda Item brought for discussion, the meeting ended with a vote of thanks to the Chair.

for AOjha
(Sanjeev Bhargava)
Director

Approved

(Signature)
(AK Singh)

Chairman, Finance Committee